

# Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. B. Keith Cash, OD
- Judi C. Chandler
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

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## BOARD OF HEALTH

### MINUTES

October 4, 2006

#### MEMBERS PRESENT

Ms. Vera Robinson  
Dr. Ricky Sides  
Dr. Keith Cash  
Ms. Nancy Hardie  
Dr. Paul Salisbury  
Mr. Randall Kale  
Dr. Calvert Jeffers  
Dr. Willard McCloud  
Mr. Beaufort Bailey

#### MEMBERS ABSENT

Ms. Jane Bradner Mosko  
Ms. Judi Chandler

#### STAFF PRESENT

Dr. C. Timothy Monroe  
Mr. Matt Dyson  
Ms. Tommie Bowen  
Dr. Lynn Hale  
Mr. Abdul Natour  
Ms. Peggy Lemon  
Mr. David Foster  
Ms. Lynne Mitchell  
Ms. Quintana Clinard  
Mr. Bob Whitwam  
Ms. Ayo Ademoyero  
Ms. Jennifer Robinson

On Wednesday, October 4, 2006, the Forsyth County Board of Health held its regularly scheduled meeting in the Board Room at the Forsyth County Department of Public Health. Vera Robinson, Chair, presided. She called the meeting to order at 5:40 p.m.

Approval of Minutes: Minutes of the September 6, 2006 Board of Health Meeting were reviewed by the Board. Upon appropriate motion by Dr. Jeffers and a second by Dr. Cash, the minutes were approved as presented by the Board of Health.

#### **Old Business:**

Dr. Monroe gave a follow-up on the issue of Fluoridation of the Public Water System. He said that fluoridation information packets were distributed to everyone that attended the city Council Meeting. These packets were similar to the ones that the Board of Health received at the September Board of Health Meeting. He mentioned that the gentleman did not show up for the City Council Meeting, and that he did not know if he would be back for any meetings in the future. The staff of the Division of Utilities had expressed their gratitude to the Board for its support.

The Board continued their discussion about membership in the Association of North Carolina Boards of Health (ANCBH). Ms. Robinson stated that she still felt somewhat skeptical of joining at this point due to Dr. Serrano's perception of the organization. She said she felt that there should be accountability for what they spend and how they allocate the money. Dr. Monroe reminded Ms. Robinson of the discussion at last month's Board of Health Meeting concerning his telephone conversation with Ms. Teme Levbarg. Dr. Monroe also distributed a copy of the email that Ms. Levbarg had sent him on September 5, 2006, concerning continued support for the ANCBH. Dr. Monroe stated that in his opinion, there was not a basis to withdraw support from the organization. He reminded the Board that the organization's reduced capacity was a function of the fact that it lost funding from the General Assembly. Dr. Monroe recommended that the Board approve continued membership. He reminded the board that Dr. Serrano was no longer a

member of the Board of Health or the ANCBH Board and questioned whether his opinion should drive the decision of the Board.

Upon motion by Dr. Jeffers and a second by Dr. Sides, the Board agreed and voted unanimously to renew membership in the ANCBH.

### **New Business:**

Ayo Ademoyero presented the Communicable Disease Report for the second quarter, April, May and June of 2006. Mr. Bailey questioned why the preponderance of cases of HIV and Syphilis are among African-Americans. Dr. Monroe explained that these diseases are often associated with the extremes of poverty including drug abuse, prostitution, and homelessness. Because a disproportionate number of African-Americans live in poverty, these diseases have higher prevalence among that group.

Ms. Robinson asked if we were still going to the county jail and checking for STD's. Abdul Natour, the Laboratory Director replied that when we have a staff person in that position, we do. Unfortunately, it has been difficult keeping that position filled. This is largely due to the low salary that the position pays.

Ms. Ademoyero also reported on the Community Health Assessment. The first meeting concerning this will be October 18, 2006, from 12:00 p.m. to 1:00 p.m., at the Health Department. She stated that 40 people have signed up so far, from all departments and other agencies. This group will be very diverse as far as age, gender, and race. Ms. Ademoyero said that the Community Health Assessment report will be due next year in December. She mentioned that there will probably be a health summit in the near future. They plan on taking the top 5 or 10 priority areas and looking at a magnitude of problems and then coming up with a plan of action.

The board discussed a resolution certificate for Mr. Graham Pervier. Ms. Robinson stated that she thought it was only fitting to give him a certificate for everything that he had done for Public Health and the Board of Health. Mr. Bailey stated that he thought they should add Dr. Monroe's name along with Ms. Robinson's to the certificate as well. Upon appropriate motion by Dr. Sides and a second by Dr. Jeffers, the board voted and agreed that they would give Mr. Pervier the certificate. A copy of the text of the resolution is attached to these minutes.

Mr. Matt Dyson discussed the moving plans for the Administration Division to Liberty Plaza. He reported that they would be moving on October 19<sup>th</sup> and 20<sup>th</sup>. The plan is for the computers, telephones, printers and etc. to be moved on the 19<sup>th</sup>, and everything else will be moved on the 20<sup>th</sup>. The staff will be using ¼ of the space on the 6<sup>th</sup> floor in the Liberty Plaza. There will be a total of 22 people moving. Mr. Dyson stated that the plan is for everything to be up and running that following Monday, October 23, 2006.

Mr. Dyson reported that remodeling for the Family Planning Section will be beginning around the first part of November. This should take around 60 to 90 days to complete. The Environmental Health Division will begin after Family Planning is completed. It will be approximately two to three weeks for Environmental Health's offices to be completed. Then, beginning around April 1, 2006, the remodeling will begin for the WIC Division and last until the end of August 2006. During the time that the WIC Division is remodeling, the staff will set up office and WIC services in Meeting Rooms 1,2,3, and possibly in Rooms 207 and 209.

Lynne Mitchell, the Division Director for Preventive Health, presented her report to the Board. She gave a very entertaining presentation which involved all of the Board's participation. Everyone learned a great deal of interesting facts, and thoroughly enjoyed it as well.

### **Other Business:**

It was announced that the Rabies Clinic would be held on Saturday, October 28, 2006, at the fairgrounds.

There were some announcements of Retirements of key long-service employees. First of all, Ms. Jennifer Robinson was present at the meeting and made a short talk to the Board expressing her thanks for all the support that she had given her over the years. Her retirement date is October 31, 2006. Ms. Robinson has been a Dental Hygienist for thirty years and three months. Secondly, Ms. Barbara Carter has announced her retirement as well. Her retirement date will be January 1, 2007. As of this past September 2006, Ms. Carter has fifty years of service with the department. **She is the Clinic Supervisor.** Thirdly, Dr. Lynn Hale has announced her retirement also. Her retirement date will be January 1, 2007. Dr. Hale is the Medical Director and has been with the department for thirty five years.

Dr. Monroe reported to the Board a situation concerning a well rule appeal. This deals with a well that feeds a pool in a subdivision in Forsyth County. If the plaintiffs involved do not accept the Board's ruling on the appeal, then they may appeal to District Court. Dr. Monroe stated that Gordon Watkins will be at the next Board of Health Meeting on November 1, 2006.

**Committee Reports:**

Ms. Robinson announced that the 2006 Healthy Carolinians Conference would be held Thursday, October 5 and Friday, October 6, 2006, in Charlotte, N.C. She stated that Lynne Mitchell, Willard Tanner, J. Nelson-Weaver, Quintana Clinard, Sharon Roberts and herself would be attending. Ms. Robinson will be reporting on the conference at the next Board of Health Meeting.

Dr. Monroe dismissed the Management Team and the Administrative Assistant from the meeting. Then he led the Board through the Training Module: Section 3, Part 1: Legal Responsibilities and Authority-Structure.

**Adjourn**

The meeting was adjourned around 8:00 p.m.

Respectfully Submitted,

Dr. C. Timothy Monroe  
Secretary to the Board

CTM/tjb