

**FORSYTH COUNTY
BOARD OF COMMISSIONERS****DRAFT**MEETING DATE: December 5, 2019

AGENDA ITEM NUMBER: _____

16

SUBJECT: RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF LAW ENFORCEMENT UNIFORM GARMENTS AND ASSOCIATED SERVICES (FORSYTH COUNTY SHERIFF'S OFFICE)**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:****SUMMARY OF INFORMATION:**

The current contract for purchase of law enforcement uniforms for the Sheriff's Office expires on December 31, 2019.

After due advertisement, bids were received Thursday, October 17, 2019, for the purchase of law enforcement uniform garments for use by the Forsyth County Sheriff's Office. The bid document required pricing for 42 items in quantities based on historical and projected annual usages. Included in the specifications was the County's intent to award a single contract to the business that could supply all items.

A summary of the bids received based on the estimated annual quantities are as follows:

Read's Uniforms, Inc.	\$144,786.25
American Uniform Sales, Inc.	\$151,169.90
D&E Distributing, Inc. (d/b/a Harrison's Workwear)	Nonresponsive

This Resolution approves a contract with Read's Uniforms, Inc., for the purchase of law enforcement uniform garments and services in an amount not to exceed \$145,000. Annual increases cannot exceed 3%. The contract includes, in addition to the uniforms, on-going measurement for sizes, sewing and hemming.

ATTACHMENTS: yes no

SIGNATURE: _____

COUNTY MANAGER

DATE: _____

RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF LAW ENFORCEMENT UNIFORM GARMENTS AND ASSOCIATED SERVICES (FORSYTH COUNTY SHERIFF'S OFFICE)

WHEREAS bid invitations for the purchase of law enforcement uniform garments and associated services for use by the Forsyth County Sheriff's Office, were issued directly to a total of eleven qualified businesses, as well as advertised on the City-County and State's Purchasing website, and the Winston-Salem Journal;

WHEREAS bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m., on Thursday, October 17, 2019, for the purchase of law enforcement uniform garments and associated services for use by the Forsyth County Sheriff's Office;

WHEREAS the bid document required pricing for 42 items in quantities based on historical and projected annual usages and included in the specifications was the County's intent to award a single contract to the business that could supply all items. A summary of the bids received based on the estimated annual quantities are as follows:

	<u>Bid Amount</u>
Read's Uniforms, Inc.	\$144,786.25
American Uniform Sales, Inc.	\$151,169.90
D&E Distributing, Inc. d/b/a Harrison's Workwear	Nonresponsive

WHEREAS it is the recommendation of the County Manager, the Sheriff, and the Purchasing Director that a contract for the purchase of law enforcement uniform garments and associated services be awarded to Read's Uniforms, Inc. in an amount not to exceed \$145,000;

WHEREAS the term of this Agreement shall be effective January 1, 2020, and ending December 31, 2022;

WHEREAS the prices set forth in this contract are firm for the period beginning January 1, 2020, and ending December 31, 2020, and contract prices for any extension year shall not exceed 3.0% and the vendor shall notify Forsyth County by October 1, immediately preceding the extension year, of any price increases; and

WHEREAS the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract;

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that a contract for the purchase of law enforcement uniform garments and associated services for the Forsyth County Sheriff's Office, is hereby awarded to Read's Uniforms, Inc., in an amount not to exceed \$145,000.00; and

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract with Read's Uniforms, Inc., and any other necessary documents for the purchase of law enforcement uniform garments and associated services for the Forsyth County Sheriff's Office, pursuant to the terms of the bid, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 5th day of December 2019.