

**BRIEFING  
DRAFT**

**FORSYTH COUNTY  
BOARD OF COMMISSIONERS**

MEETING DATE: March 13, 2017 AGENDA ITEM NUMBER: 15

SUBJECT: Two (2) Appointments to the Planning Board (City/County), Four-Year Terms, Expiring February 2021 [Capacity: City Resident]

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

Members of the Planning Board (City/County) are appointed jointly by the City Council and the Board of County Commissioners. Christopher Leak was appointed and Tommy Hicks was reappointed to the Planning Board (City/County) by the City Council at its meeting February 20, 2017. Action by the County Commissioners will confirm this appointment and reappointment.

**SUMMARY OF INFORMATION:**

ATTACHMENTS:  YES  NO

DATE:

SIGNATURE: \_\_\_\_\_  
COUNTY MANAGER

# Memo

To: Carla Holt

From: Linda Jackson Barnes



CC: Paul Norby

Date: February 22, 2017

**Re: Appointment and Reappointment to the Planning Board (City/County)**

During the February 20, 2017 City Council Meeting, **Christopher Leak** was appointed to The Planning Board for a full first term expiring February 2021.

During the February 20, 2017 City Council meeting, **Tommy Hicks** was reappointed to The Planning Board for a full second term expiring February 2021.

During the February 20, 2017 City Council Meeting **Jason T. Grubbs** was confirmed as a County appointment to The Planning Board, his term expiring February 2021.

As you know, Leak and Kicks will not be official members until the Board of Commissioners confirms their appointment and reappointment.


I have attached the adopted memo from the February 20, 2017 City Council meeting as well as Mayor Joines' signed memo and Mr. Leak's application.

If you need further information, please contact me at 336-747-7372 or Paul Norby at 336-747-7061.

Thank you.

Included: Christopher Leak's application  
Mayor Joines' Memo to City Council  
City Council February 20, 2017 Adopted Recommendation Memo

# Memo

To: City Council Members   
From: Mayor Allen Joines  
PC: Lee Garrity, City Manager  
Date: February 20, 2017  
Re: Recommendations for Appointments and Reappointments to Boards and Commissions

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I recommend the following individual for reappointment to the **M/WBE Advisory Committee:**

**Christopher J. Salemme** (w/m) who resides at 50 West Fourth Street, Unit 213, Winston-Salem, NC 27101. Mr. Salemme is a Juris Doctor Candidate at Wake Forest University School of Law. His term will expire February 2020.

I recommend the following individual for appointment to the **Historic Resources Commission:**

**(Historic H District Property Owner/Old Salem or Bethabara Category)**

**Douglas Williams** (w/m) who resides at 909 South Church Street, Winston-Salem, NC 27101. Mr. Williams retired from Farm Credit Banks Funding Corporation. His term will expire June 2020.

I recommend the following individual for appointment to the **Zoning Board of Adjustment:**

**Cynthia Jeffries** (b/f) who resides at 3911 Glen Oak Drive, Winston-Salem, NC 27105. Ms. Jeffries is the owner of Jeff's Shared Treasures. Her term will expire October 2020.

I recommend the following individual for appointment to the **Planning Board (City/County):**

**Christopher Leak** (b/m) who resides at 866 Salem Pointe Lane, Winston-Salem, NC 27101. Mr. Leak is employed at Morgan Stanley Wealth Management. His term will expire in February 2021.

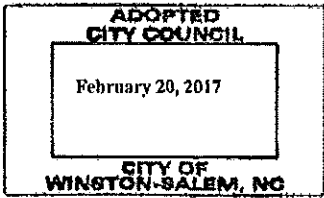
I recommend the following individual for reappointment to the **Planning Board (City/County):**

**Tommy Hicks** (b/m) who resides at 107 Capistrano Drive, Winston-Salem, NC 27103. Mr. Hicks is employed with BB&T as an Asst. VP Market Leader. His term will expire February 2021.

I recommend the confirmation of the following individual for appointment to the Planning Board (City/County):

(County appointment)

Jason T. Grubbs (w/m) who resides at 908 Huntington Run Lane, Kernersville, NC 27284. Mr. Grubbs is an Attorney with Coltrane, Grubbs & Whatley, PLLC. His term will expire February 2021.



APPROVED

To: City Council Members

From: Mayor Allen Joines

PC: Lee Garrity, City Manager

Date: February 20, 2017

Re: Recommendations for Appointments and Reappointments to Boards and Commissions

---

I recommend the following individual for reappointment to the M/WBE Advisory Committee:

Christopher J. Salemme (w/m) who resides at 50 West Fourth Street, Unit 213, Winston-Salem, NC 27101. Mr. Salemme is a Juris Doctor Candidate at Wake Forest University School of Law. His term will expire February 2020.

I recommend the following individual for appointment to the Historic Resources Commission:

(Historic H District Property Owner/Old Salem or Bethabara Category)

Douglas Williams (w/m) who resides at 909 South Church Street, Winston-Salem, NC 27101. Mr. Williams retired from Farm Credit Banks Funding Corporation. His term will expire June 2020.

I recommend the following individual for appointment to the Zoning Board of Adjustment:

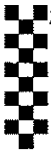
Cynthia Jeffries (b/f) who resides at 3911 Glen Oak Drive, Winston-Salem, NC 27105. Ms. Jeffries is the owner of Jeff's Shared Treasures. Her term will expire October 2020.

I recommend the following individual for appointment to the Planning Board (City/County):

Christopher Leak (b/m) who resides at 866 Sal D-83015 -Salem, NC 27101. Mr. Leak is employed at Morgan Stanley Wealth Management. His term will expire in February 2021.

I recommend the following individual for reappointment to the Planning Board (City/County):

William Blake (b/f) who resides at 107 Chestnut Drive, Winston-Salem, NC 27102. Mr. Blake



CITY OF WINSTON-SALEM  
OFFICE OF THE MAYOR - ALLEN JOINES  
CITIZEN APPLICATION FOR ADVISORY  
BOARDS AND COMMISSIONS

748-3241

FEB 10 2017  
AM

Date: 02-10-17  
Last Name: Leak First Name: Christopher Middle Initial: B  
Gender:  Male  Female Race: Black Birthdate: 04-23-63  
Email: Chris.Leak@morganstanley.com Home Phone: 336-724-3327  
Daytime Phone: 336-721-9203 Cell Phone: 336-558-7417  
Home Address: 866 SAKM Pointe Lane, Winston-Salem, NC 27101  
Live in Winston-Salem City Limits?  Yes  No Live in Forsyth County?  Yes  No  
Are you a graduate of City of Winston-Salem University?  Yes  No Year \_\_\_\_\_

Current Occupation/Title: Family Wealth Advisor, Senior Portfolio Manager, Vice President, Financial Advisor  
Employer/Business Name: Morgan Stanley Wealth Management  
Business Address (with zip code): 100 N. Main Street, Suite 2500, Winston-Salem, NC 27101  
Supervisor's Name: Rob Saunders

Education:  High School  College  Graduate School  Other: \_\_\_\_\_  
Degree and Subject of Study: Business/Accounting  
School Name/Years Attended: Wake Forest University School of Business & Accountancy 1'86

Applying for Board/Commission (enter one): Planning Board  
Why are you interested in serving on that Board/Commission? It is important as a citizen to give back to the community, I have served 8 years on the zoning board of adjustments.  
What Board or Commission are you currently serving (if applicable)? Zoning Board of Adjustments Term Expiration Date: Not sure  
Are you willing to serve on any other Board/Commission?  Yes  No  
If yes, please list: N/A  
Are you interested in serving in any other community volunteer activities?  Yes  No  
If yes, please list: N/A

Interests/Skills/Areas of Expertise/Professional Organizations: I embrace the idea of connecting people to fulfill a greater need. Areas of expertise include finance, marketing & general economics

List two professional references below:

1. Name: Tracy Golding Daytime Telephone: 336-408-7885  
Address: 1924 Graywood Court, Winston-Salem, NC 27101  
Relationship: Retired Police Officer

2. Name: Joe Crocker Daytime Telephone: 339-972-4369  
Address: Reynolds Road, W.S., NC  
Relationship: Z. Smith Reynolds Foundation

**AFFIRMATION OF ELIGIBILITY**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?  Yes  No

If yes, explain complete disposition. \_\_\_\_\_

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee to a Board/Commission?  Yes  No

If yes, explain. \_\_\_\_\_

I understand this application is public record, and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement or conduct will be cause for my removal from any board or commission.

Signature of Applicant: [Signature] Date: 02-10-17

**PLEASE ATTACH RESUME**

**RETURN COMPLETED FORM TO:**

Mayor's Office, P.O. Box 2511, Winston-Salem, NC 27102

Website: <http://www.CityofWS.org/Government/PublicMeetings>

Email: [MayorsOffice@CityofWS.org](mailto:MayorsOffice@CityofWS.org) Fax: 336-748-3241 Telephone: 336-727-2058

Note: Applications will be kept on file for two years from the date of application.